

Chief Executives' Group – North Yorkshire and York
14 November 2012 at County Hall, Northallerton
Minutes and action points

1	Present and apologies	Action
	<p>Present:</p> <p>Richard Flinton North Yorkshire County Council (chair) Hilary Jones Scarborough Borough Council (on behalf of Jim Dillon) Janet Waggott Ryedale District Council Wallace Sampson Harrogate Borough Council Tim Madgwick North Yorkshire Police Kersten England City of York Council Tony Clark Richmondshire District Council Len Cruddas Leeds, York and North Yorkshire Chamber of Commerce Nigel Hutchinson North Yorkshire Fire and Rescue Sandra Walbran Hambleton District Council (on behalf of Phil Morton) Judith Bromfield North Yorkshire and York Forum (on behalf of Kate Tayler)</p> <p>In attendance:</p> <p>Dr Lincoln Sargeant North Yorkshire County Council Neil Irving North Yorkshire County Council Deborah Hugill North Yorkshire County Council (secretariat)</p> <p>Apologies:</p> <p>David Butterworth Yorkshire Dales National Park Authority Andy Wilson North York Moors National Park Paul Shevlin Craven District Council Kate Tayler North Yorkshire and York Forum Phil Morton Hambleton District Council Jim Dillon Scarborough Borough Council Martin Connor Selby District Council</p>	
2	Minutes of last meeting – 5 September 2012	Action
	<p>The minutes of the last meeting were agreed as a true record.</p>	
3	Matters arising	Action
	<p>Police and Crime Commissioner – Kersten England gave an update on the election process. Everything is now in hand and good returns of postal votes are being experienced in York and some other areas. The result will be announced at 2pm on Friday 16 November. An issue in</p>	

	<p>relation to paying local returning officers will be raised with the SOLACE lead.</p> <p>Tour de France – the likely timing for an announcement was discussed and it was confirmed that North Yorkshire Police will be involved in security discussions if the route comes through the county.</p> <p>Credit union – there was a discussion about the recent liquidation of the North Yorkshire Credit Union. The scrutiny process at City of York Council is considering the Credit Union.</p>	
4	Building capacity within communities	Action
	<p>Neil Irving presented a report seeking agreement on taking forward delivery of the North Yorkshire Community Plan action to build capacity within communities to help them play a bigger role in shaping and delivering local services. The formation of a small task and finish group to succinctly map the key capacity building that is currently taking place was proposed. The group would also provide some affordable options for building capacity.</p> <p>The recommendations in the report were agreed and Neil will contact members of the group to elicit nominations for the task group. It was agreed that the voluntary sector would be represented on the task group and that there were links to be made with work being carried out in York.</p>	NI
5	Outline business case for community safety partnerships and elements of criminal justice	Action
	<p>Nigel Hutchinson presented the report, explaining the background and the need to gain corporate level endorsement from partners. As a result of discussions at the task group looking at this issue, detailed proposals had been replaced with an approach seeking sign up to general principles. He asked that members of the group seek feedback from political leaders or portfolio holders and explained that, with the group's agreement, he would be discussing the way forward with the Police and Crime Panel and the Police and Crime Commissioner when she is elected.</p> <p>The group was supportive of the direction of travel, although Hilary Jones reported that Scarborough Borough Council had concerns about the local delivery model. City of York Council is intending to retain its strong partnership approach which is funded internally, but it was confirmed that there was no intention to raise obstacles to reform.</p> <p>It was agreed that the more detailed document would be circulated to inform discussions with political leaders.</p> <p>Nigel Hutchinson expressed his view that a model which did not initially include all districts could still be viable.</p>	NH

	<p>Tim Madgwick updated the group on some work which had been undertaken to find out what models were being adopted in other parts of the country. A wide variety of structures were being considered but most included fundamental change.</p> <p>The recommendations in the report were all accepted and members of the group will feedback to Nigel by 6 December at the latest.</p>	All
6	Provision of voluntary sector support services	Action
	<p>Judith Bromfield presented the report on behalf of Kate Tayler. A reorganisation of voluntary sector support and development services is proposed and the group was being consulted on the implications of two broad approaches. The options are: provision around 3 or 4 hubs, or creation of a single organisation to cover the whole county.</p> <p>The feeling of the meeting was that structures were less important than providing strong local delivery and better value for money. It was not felt that the detail to allow constructive discussion on these aspects was yet available and that a cost benefit analysis on each option would be useful.</p> <p>Judith agreed to feedback the comments of the group.</p>	JB
7	Public health / introduction of new Director of Public Health	Action
	<p>Dr Lincoln Sargeant, Director of Public Health, North Yorkshire County Council, was welcomed to the meeting. He explained his role, including commissioning services to improve health and wellbeing, and working with the Health and Wellbeing Board to lead on the Joint Strategic Needs Assessment. This feeds into the Joint Health and Wellbeing Strategy which will go to the Board meeting at the end of November for agreement. There was also a role to represent local government in an ever changing and increasingly fragmented health landscape. Providing a leadership and facilitation role for Clinical Commissioning Groups is also important to ensure consistency of approach across the county. Emergency planning, health protection and health advice to community groups will also be tackled.</p> <p>A small team is being put together to support this work.</p> <p>Kersten England explained that the Public Health team is almost complete in York and that there were immediate challenges to tackle. Close working between both Directors of Public Health will be needed.</p> <p>Tim Madgwick outlined the challenges for the police in relation to mental health issues which are high on the priority list for both Police and Crime Commissioner candidates. He is a member of the York Health and Wellbeing Board.</p> <p>Opportunities to link with the Joint Strategic Intelligence Assessment</p>	

	<p>were also highlighted, as were connections with other items on the agenda of the meeting.</p> <p>Dr Sargeant will include members of the group in his forthcoming one-to-one meetings to see where value can be added.</p>	LS
8	Terms of reference of CE group	Action
	<p>Neil Irving presented a paper reviewing the terms of reference of the group. Amendments were proposed to reflect changes to NHS structures, post title changes and confidentiality issues, with a protocol being proposed for the latter.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • Richard Flinton will discuss NHS representation on the group with Chris Long as it was the feeling of the meeting that inviting the Clinical Commissioning Groups' chief executives would not be a viable option • The terms of reference will be amended to reflect the replacement of the Chief Executive post at Richmondshire District Council with the post of Managing Director. • The protocol regarding items of business that might or should be considered in a confidential manner be adopted. <p>Richard Flinton had also been approached by Nigel Pearson from East Riding Council wishing to attend meetings of the group as an observer. This was agreed and he will be included in the circulation for future papers.</p>	DH
9	LGNYY meeting 7 December 2012	Action
	<p>Items for the agenda of the meeting of LGNYY on 7 December were considered. Suggestions for inclusion were:</p> <ul style="list-style-type: none"> • Police and Crime Commissioner – there is a standing invitation for the successful candidate to attend the meetings • Autumn budget statement • PCT finances – Alan Wittrick was suggested as a possible attendee for this item • Update on the North Yorkshire Credit Union 	
10	Any other business	Action
	<p>Len Cruddas informed the meeting that his appointment as Chief Executive of Leeds, York and North Yorkshire Chamber of Commerce, which had previously been on an interim basis, had now been made permanent.</p> <p>Tim Madgwick advised the meeting that the Police Property Fund had just been reviewed and there was money available to make awards in the New Year. The awards will be for small sums but can be very useful for</p>	

	<p>community groups. Details are available on the North Yorkshire Police website.</p> <p>The request for contributions to the migration fund was discussed. £7.5k is being requested from North Yorkshire authorities – £535 per district and the rest from NYCC. This will be discussed at the forthcoming regional Chief Executives' meeting.</p>	
11	Date and time of next meeting	Action
	Thursday 14 February 2013, 2.30pm – 4.30pm, Meeting Room 2, County Hall, Northallerton.	